

Ullapool High School Parent Council
Comhairle Nan Parant Ardscoil Ulapul

Parent Council Minutes Tuesday 24th June 2025 6.00pm, Ullapool High School and through Microsoft Teams

Meeting opened: 18.05pm

1.0 Present and apologies: Nadine Lunn (Chair), Sian Curley (Secretary), Heather Smith (Treasurer), Elaine Macaskill, Lee Coutts (Headteacher) Jo Stewart (Deputy Headteacher)
Apologies: Tim Loftus, Andrew Inglis

2.0 Minutes of previous meetings

Approved: Nadine, Seconded: Heather

3.0 Matters arising from previous meetings

3.1 PC constitution

The Constitution needs to be updated.

Action: Nadine and Lee to meet and update (ongoing)

3.2 Assynt pupil transport

Improvement of Assynt school transport: ongoing

Actions: Elaine to forward photos of broken seat to Nadine
Nadine - contact Rapsons & Cllr Liz Kraft

4.0 Treasurer's Report

4.1 Bank account

	Incoming	Outgoing
School dance donation		£300
Colour run donation		£300
Ragbag	£62	-
BALANCE	£1183.97	

4.2 Grants/funding

n/a

4.3 Funding requests

£300 Support agreed for colour run

5.0 Head Teacher's report

See attached notes for full report

5.1 School-Home communications survey

Headteacher's update will move to a fortnightly newsletter in the 2025-6 session
Important communications will be by email/letter

5.2 School Improvement Plan

2025-6 will be the third year of the current three-year plan. Staff will continue to focus on the four priorities from the current plan and gather evidence for the next school improvement cycle (2026-2029).

5.3 Positive behavior strategy

Changing of house system to three houses which will be the same as Ullapool Primary School's houses.

Lee will review escalation points and clarify consequences on the current behaviour policy.

Introduction of merit system with reward time.

5.4 SCQF Ambassador

Claire Cormack has gained a silver level award.

5.5 Staffing

Both maths teacher positions (principal teacher and teacher) are vacant. Adverts are live on MyJobScotland with a closing date of 30th June. There is a national shortage of maths teachers so Lee described contingency plans which are in place if maths teachers are not recruited by start of 2025-6 session. This will be a blend of online learning and in-person teaching, as communicated to parents and pupils.

Actions: Parent Council to share the adverts as widely as possible.

5.6 School minibus

Jo and Lee described leasing arrangements

Discussion of leasing for primary & high school of people carriers or 9-seaters which can be driven by staff who have gained their category B test after 1997.

Actions: Lee to notify Highland Council about Parent Council's concern about the impact of minibus problems on pupils*

Heather to reach out to Ullapool Primary parent council

6.0 AOB

6.1 Pupil social event

Nadine offered a huge thank you on behalf of all families and pupils to school staff who organised this, especially Julie.

6.2 Colour run

Parent council offered to organise ice lollies for runners. **Action:** Nadine to ask Tesco

6.3 Much Ado About Nothing

Parent Council offered help - 2 volunteers to help Julie with refreshments

Action: Sian to post on PC Facebook page

6.4 2025-6 session

- Secretary position will become vacant at next AGM. **Action:** Lee to advertise vacancy in HT newsletter
- PC Facebook group **Actions:** all members to invite parents of new S1s. Sian to remove families whose children have left school, Julie to help
- PC to have table at S1 settling-in event on 8th October **Actions - run by Nadine & Heather**
- PC would like to invite student representatives to meetings. **Action:** Lee to approach Rights Respecting Schools group for volunteers

Meeting closed 19.20pm

Date of next meeting: Wednesday 8th October, 5.30pm (after S1 settling-in event)

Date of AGM: Tuesday 4th November 5.30pm

ULLAPOOL HIGH SCHOOL

SCHOOL IMPROVEMENT PRIORITIES 2025/26

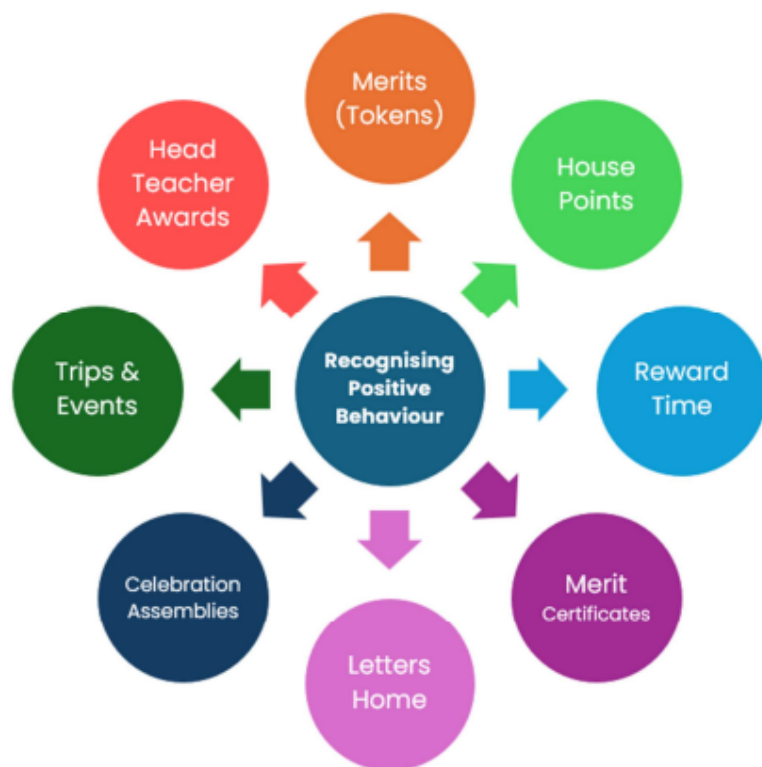


UPHOLDING RIGHTS & CELEBRATING RESPECT:

OUR APPROACH TO RECOGNISING POSITIVE RELATIONSHIPS

- Our approach is based on the UN Convention on the Rights of the Child.
- We commit to treating every young person fairly, with dignity and respect.
- We celebrate achievement, recognise success, value diversity, and support one another through challenges, ensuring every pupil feels heard.
- We are proud that most of our pupils consistently demonstrate behaviour that reflects our school values.
- We expect pupils to hold high expectations for themselves and their peers, fostering a positive environment where everyone can thrive.

Recognising Positive Behaviour



Consequences

At Ullapool High School, consequences are in place when behaviour does not meet our expectations. We believe it's important to listen to pupils' explanations and give them a chance to reflect and improve. A warning will always be provided before further steps are taken.

Warning (with an opportunity to explain)	
Stage 1	Low-level disruption (e.g. interrupting teacher, shouting across the room, using mobile phone, not following instructions, misuse of equipment). • Further warning • Move seat for the period • Phone confiscated until the end of the period • Kept behind at break or lunch for 5 mins for a conversation
Stage 2	Continued low-level disruption, or something more serious. • Consequences listed in stage 1 • Relocate to another teacher or class for the period • Referral to Principal Teacher (Subject) or Principal Teacher (Guidance)
Stage 3	Serious disruption (e.g. breaking or damaging equipment, continued refusal to follow instructions). • Consequences listed in stage 1 and 2 • Phone call home • Parent meeting • Removal of privilege (e.g. taking part in a visit or trip).
Stage 4	Continued serious disruption or incident needing immediate attention (e.g. dangerous, threatening or abusive behaviour). • Timeout to Depute Head Teacher or Head Teacher (along with a 20-minute lunchtime restorative activity) • Consequences listed in stage 1, 2 and 3 • Head Teacher has the authority to exclude

Any pupil who has 3 or more stage 1 incidents in a single week will have their parent/carer notified by the school. Regular incidents will result in parent/carer being invited to a meeting with Guidance and/or DHT/HT.